



Fees Policy

Evergreen strives to set fees at a competitive level, that meets the needs of our local community. We balance affordability for families, whilst ensuring that we continually invest in highly experienced qualified staff, continued training to maintain and improve their knowledge and skills, purchasing of high-quality resources and equipment, providing healthy, good quality food and snacks and maintaining a safe, stimulating environment both indoors and outdoors.

- Fees are payable in advance on the 1st of every month and are calculated on the exact sessions for the forthcoming month.
- Fees are non-refundable for any periods of absence including holidays or illness.
- Arrangements can be made for additional one-off sessions, or ad hoc one-hour extras. These will be subject to availability.
- We offer a 5% discount off children's nursery fees for a sibling (this applies to only one sibling).
- £50 deposits will be credited to your account within the first 2 months of starting at Evergreen.
- If children attend 5 full days a 10% discount is applied.
- Evergreen is closed on bank holidays. These are charged as normal.
- We are closed for a week over the Christmas period each year, which is not charged for. Fee's are charged for 51 weeks of the year in total.

Evergreen provides parents with a clear and concise breakdown of how fees are calculated.

Age 0 – 3 Full fees include all food, milk, snacks, nappies, wipes and consumables.

Full day rate is £56 (7.45am till 5.45pm)

Shorter day rate is £46 (8am till 4pm)

Session rate is £33 (5 hours AM or PM)

Full day week rate is £252.00*

Shorter day week rate is £207.00*

***Concessions:** all full week rates are reduced by 10%

Age 3 – 4 Full fees include all food, milk, snacks and consumables

Full day rate is £53 (7.45am till 5.45pm)

Shorter day rate is £43 (8am till 4pm)

Session rate is £33 (5 hours AM or PM)

Funded fees (All year, 51 weeks)

These are calculated as follows:

- Total funded hours for the year – 15 hours = 570, 30 hours = 1140
- This is divided by 51 weeks – 15 hours = 11.17 hours per week, 30 hours = 22.35 hours per week.
- We offer 10 hours or 20 hours provision per week for full days and deduct the remainder from the costs of meals and consumables.
- On our shorter day, 8 or 16 hours are used, and the remainder of funded hours are taken off food, snacks and consumables costs for the first day, and any remaining is taken off the additional day/s.
- The fee rate is less for 2-year-olds as they receive more funding.
- Any sessions or days taken on top of the funded hours are charged at £33 extra session, or £53 per day (3/4 years) £56 per day (2 years).

Funded fees (Term time only - 38 weeks)

Please note - Term time only places are limited for under 2's. We only offer three term time only spaces to this age group, and children must attend for 5 days a week (this can be morning session, afternoon session or full day).

Children who attend term time only will incur additional costs for meals, snacks, and consumables which are broken down as follows:

10 hour day or 5 hours session

£3.50 per session for food (snacks and one meal)

£7.00 per day for food (snacks and two meals)

£1.75 per session for consumables

£3.50 per day for consumables

6 hour day (9am till 3.30pm) (Available at Fulwood setting only)

£3.50 per day for extended childcare (30 minutes)

£3.50 per day for food (snacks and one lunchtime meal)

£1.20 per day for consumables

3 hour session (8.45am till 11.45am or 12.30pm till 3.30pm) (Available at Fulwood setting only)

£1.20 per session for snack

60p per session for consumables

7.5 hour day (8.30am till 4pm) (Available at Ladyewell setting only)

£3.50 per day for food (snacks and one lunchtime meal)

£1.50 per day for consumables

- Any sessions or days taken on top of the funded hours are charged at £33 per session, or £53 per day. This can be found on our fee's sheet.

This policy was adopted on	Signed on behalf of the nursery	Date for review
<i>Oct 2022</i>	<i>L Davy</i>	<i>Oct 2023</i>